# MINUTES OF ANNUAL GENERAL SHAREHOLDERS' MEETING 2022

18<sup>th</sup> May, 2022

Company Name: Global Data Service Joint-stock Company (GDS) Registered Address: Unit 722, F7, HITC Building, 239 Xuan Thuy, Cau Giay, Hanoi Business Registration No.0102669569 Issued on August 21<sup>st</sup>, 2020 at Hanoi P& I Department.

Time : 13:30, 18<sup>th</sup> May, 2022 (Vietnam time)

Location : Online meeting

(Head office: No.722, 7Fl, HITC Building, 239 Xuan Thuy Road, Cau Giay Dist., Hanoi City, Viet Nam)

Subject : Annual General Meeting of Shareholders 2022 of Global Data Service Join Stock Company (hereinafter called as "AGM 2022" or "AGM")

## A – ATTENDANTS

- Shareholders of Global Data Service Join Stock Company;
- Members of Board of Management (BOM), Inspection Committee (IC) and Board of Directors (BOD), BOM Secretary. (Detail as attached lists)

#### **B - CONTENT OF MEETING**

# 1. Report on checking legal status of shareholders

Ms. Nguyen Thu Hoai – Member of checking legal status of shareholders, reports on the result of checking legal status of shareholders:

- Total shareholders of GDS: 46 shareholders
- Total issued shares (after returning a part of capital to shareholders): 12,520,000 shares
- Total of voting rights: 12,520,000 votes
- Total of attending shareholders or authorized representatives (at the time of report): 7 persons who represent for 5 shareholders with 12,460,437 votes (equivalent to 99.52%). (Details of attached list)

Pursuant to the Enterprise Law and Company's Charter, the Annual General Meeting of Shareholders 2022 of GDS has enough conditions to conduct.

# 2. Approving on the Agenda of AGM 2022 and Regulation on the organization of AGM 2022

Mr. Hideki Tachi – BOM Chairman introduces the Agenda of the Meeting and explains the regulation on organization of AGM 2022.

100% of the attending shareholders approve on the Agenda and Regulation on the organization of AGM 2022.

## 3. Electing Chairman and Presidium

Mr. Hideki Tachi - BOM Chairman introduces members for Chairman and Presidium of the AGM:

- Mr. Hideki Tachi (BOM Chairman) AGM 2022 Chairman
- Mr. Dang Duc Khoi (BOM Member General Director) Member of presidium

100% of attending shareholders having voting rights (hereinafter shall be called as "attending shareholders") approve on this election.

## 4. Electing Secretary and Vote checking Board

In order to support for Presidium on making minutes of meeting and voting of AGM, Mr. Tachi introduced the Secretary Team and Vote checking board as bellows:

#### • Secretary Team:

- Ms. Nguyen Thu Hoai (BOM Secretary) - Team Leader

#### • Vote checking board

- Mr. Koji Iida (Deputy General Director) Team Leader
- Ms. Nguyen Thu Hoai (BOM Secretary) Member

100% of attending shareholders approve on this election.

#### 5. Main contents of the meeting

#### 5.1 Report of Board of Management

- Mr. Hideki Tachi, Chairman of BOM, reports the activities of BOM in 2021 and plan activities in 2022.

(Details as meeting document)

## 5.2 Report and Submission of Board of Director

- Mr. Dang Duc Khoi, BOM's Member - General Director, reports on the business result of 2021, Audited Financial Statement 2021.

- Mr. Dang Duc Khoi explains the Submission of business plan 2022.

- Mr. Dang Duc Khoi explains the Submission of profit distribution 2021.

- Mr. Dang Duc Khoi explains the Submission of selecting auditing company for Financial Statement 2022.

(Details as meeting document)

#### **5.3 Report of Inspection Committee**

- Mr. Bui Le Quang - IC member, reports on the activities of IC in 2021, inspecting result of GDS operation in 2021, recommendation of IC and action plan in 2022.

(Details as meeting document)

#### 5.4 Changing BOM Members and IC members

Mr. Hideki Tachi explains the Nomination Letter of NTT Com on introduction candidates for BOM members and IC members.

Candidates of BOM members and IC members brief introduce themselves to the shareholders.

(Details as meeting document)

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# 5.5 Discussion and agreement on reports and submission

The attendants discuss on the contents of reports, submissions was explained in the meeting and agree with all contents.

# 5.6 Voting for approving on the reports and submissions

Mr. Tachi request Vote Checking Board to perform the vote checking process and report to Shareholders, the Chairman and the Presidium of the meeting.

Mr. Koji Iida - Vote Checking Board Team Leader reports the result of voting based on received ballots as bellows:

- Total voting ballots already send to shareholders: 48 ballots for 46 shareholders (12,520,000 shares)

- Total voting ballots already received from shareholders: 7 ballots from 5 shareholders (12,460,437 shares)

## Detail result of voting:

- 1) Approving on the Report of Board of Management (BOM) on activities in 2021 and Action Plan in 2022.
  - . Shares of voting "For"

: 12,460,437 shares (100%)

Shares of voting "Against" 

: 0 shares (0%)

Shares of blank voting .

: 0 shares (0%)

2) Approving on the Submission of Business result of 2021 and Audited Financial Statement

2021 with following major contents:

and the second	Unit: Mil. VND	
Contents	Amount	
Total Revenue	131,246	
Operating Revenue	123,887	
Operating Cost	83,683	
Operating Income	40,204	
Financial & other income	7,309	
Profit before tax	47,513	
Profit after tax	37,987	

Shares of voting "For" .

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- : 12,460,437 shares (100%)
- Shares of voting "Against"
- Shares of blank voting .
- : 0 shares (0%)
- : 0 shares (0%)

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3) Approving on the Submission of Business Plan of 2022 with following major contents:

Unit: Mil. VND

Contents	Amount
Total Revenue	139,763
Operating Revenue	133,622
Operating Cost	91,005
Operating Income	42,617
Financial & other income	6,141
Profit before tax	48,758
Profit after tax	39,006

- Shares of voting "For"
- : 12,460,437 shares (100%)
- Shares of voting "Against"
- : 0 shares (0%)
- Shares of blank voting
- : 0 shares (0%)

4) Approving on the Submission of Profit Distribution 2021 as follows:

- : VND 127,000,000 - Distribution to welfare fund
- : VND 172,000,000 - Distribution to reward fund
- Distribution to other fund
- Dividends (no payment)

: VND 0.00 : VND 0.00

- Shares of voting "For" : 12,460,437 shares (100%) .
- 1 Shares of voting "Against" : 0 shares (0%)
- Shares of blank voting .
- : 0 shares (0%)

: 0 shares (0%)

- 5) Approving for authorizing BOM to select an eligible independent auditor for financial statement of 2022.
  - : 12,460,437 shares (100%) Shares of voting "For"
    - Shares of voting "Against" : 0 shares (0%)
  - Shares of blank voting .
- 6) Approving on the Report of Inspection Committee.
  - : 12,460,437 shares (100%) Shares of voting "For" Shares of voting "Against" : 0 shares (0%): 0 shares (0%) Shares of blank voting
- 7) Dismissing Mr. Hideki Tachi from Board of Management's member of GDS

Shares of voting "For"	: 12,460,437 shares (100%)

- Shares of voting "Against" : 0 shares (0%): 0 shares (0%)
- Shares of blank voting
- 8) Dismissing Mr. Yasuo Suzuki from Board of Management's member of GDS
  - Shares of voting "For" : 12,460,437 shares (100%) Shares of voting "Against" : 0 shares (0%)
  - : 0 shares (0%) Shares of blank voting

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9) Dismissing Mr. Takahiro Nagata from Inspection Committee's member of GDS

- Shares of voting "For" п
- : 12,460,437 shares (100%)
- Shares of voting "Against" п н
- : 0 shares (0%): 0 shares (0%)
- Shares of blank voting

10) Electing Mr. Takashi Nogami as Board of Management's member of GDS

- Shares of voting "For" .
  - : 12,460,437 shares (100%) Shares of voting "Against" : 0 shares (0%)
  - Shares of blank voting
- : 0 shares (0%)

11) Electing Mr. Daisuke Kawauchi as Board of Management's member of GDS

- Shares of voting "For"
- : 12,460,437 shares (100%) : 0 shares (0%)
- Shares of voting "Against" . Shares of blank voting : 0 shares (0%)

12) Electing Mr. Shunsuke Nishimura as Inspection Committee's member of GDS

- Shares of voting "For"
- : 12,460,437 shares (100%)
- Shares of voting "Against"
- Shares of blank voting -

: 0 shares (0%)

: 0 shares (0%)

5.7 Other contents: Nothing

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# **C – APPROVE ON THE MINUTES OF MEETING, RESOLUTION OF MEETING AND CLOSING MEETING**

This Minute of meeting is completed at 14:10 of 18<sup>th</sup> May and is made in Vietnamese and English with exactly the same content and legal power.

This minute of meeting and resolution of AGM already be reported to all attendants of AGM and approved with agreement of 100% attending shareholders of the AGM 2022.

Mr. Hideki Tachi closes the meeting at 14:15 at the same day by saying thank all attendance.

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Hideki Tachi Chairman of AGM 2022

Nguyen Thu Hoai Secretary of AGM 2022